

Departmental Report - Service Delivery

Report to:

Services

Date of Report:

5.6.26

Officer Writing the Report:

Office Manager / Assistant to the Town Clerk

Purpose of the report:

To provide a report from the Service Delivery Department on works undertaken to date since the Services Committee meeting in April.

Officer's Recommendations

To note.

Report Summary

The Town Clerk, in her capacity covering the role of Operations Manager, has been unable to provide a detailed report. However, it has been confirmed that there are no specific updates to report since April.

The Service Delivery Department continues to operate effectively in maintaining service delivery.

Attached as Appendix A and B are examples of works undertaken, both in-house and through appointed contractors.

Signature of Officer:

Office Manager / Assistant to the Town Clerk